



Dolce Hayes Mansion Hotel Green Program

Overall Facility

- Purchasing policy states that all purchases possible are recycled material, recyclable material or both.
- Property-wide recycling program – All mansion departments involved in recycling all paper, cardboard, plastics, bottles and cans.
- Energy efficient (Energy Star) appliances – Ensure to always purchase products with this rating or an applicable equivalent.
- IT Policy states, staff is required to turn off their computers at end of work day.
- Minimize printing, train staff to print properly including double sided and reduced sizes – eliminate paper use wherever possible (i.e., Resumes, Operations Books and other related documents issued electronically only); train staff to save documents by ensuring there are no extra pages in the print set up; and set printers to print double-sided.
- Provide and encourage outdoor and non-energy dependent fitness activities – Ensure the Fitness Center has a comprehensive list and the appropriate equipment for non-energy dependant activities (i.e., outdoor running/walking trails, etc.).
- Non-Smoking Facility
- Donate or sell “old durables’ (i.e., furniture, towels, bedspreads, appliances, etc.).
- Dedicated Mansion “Green Team” monitors environmental practices, maintains and reviews policies and establishes new standards.
- Green-friendly commercial laundry and dry cleaning service contracts in place.

Engineering

Purchasing

- Low-emission, non-toxic, environmentally friendly paints – purchase only these products.
- ESB energy-savings bulbs used.

Energy Conservation

- Adjust heating and cooling temperatures in unoccupied areas and unused rooms.
- Minimize use of daytime lighting in well-lit hallways, lobbies and other public areas.
- Photo sensors utilized to control outdoor lighting.
- Low flow toilets installed throughout the mansion.

Engineering

Programs

- Ensure filter changes, coil cleaning, thermostat calibration and damper adjustments are monitored as part of an ongoing maintenance program.



Rooms

Programs

- Guest options for reusing/washing sheets and towels – Program allows guests to decide whether they would like to reuse their towels and sheets by placing a card in a prominent designated place to alerting Housekeeping staff of their choice.
- Glass and china for coffee makers and in-room amenities.
- Newspapers available for guests are located in lobbies as opposed to dropping at every door.
- Guests can participate in a carbon offsetting program – This “Plan-It-Green carbon footprint” program allows guests to calculate their carbon footprint and submit documentation via email.

Food and Beverage

Programs

- Food for Thought Program and Menus offer guests the finest variety of nutritionally sound choices promoting the use of organic, locally sustainable food products.
- Maintain, monitor and ensure the reduction of food waste.
- Plant, utilize and maintain a working herb and fruit tree garden on site.

Purchasing

- Use biodegradable, environmentally-friendly, disposable to-go food containers and other paper products.
- Purchase and use organic, local, sustainable food and beverage products

Local Community

- Staff participation in local environmental programs – Property Green Team researches and coordinates property and staff involvement in local environmental projects or programs (i.e., Partners with City of San Jose and PG&E).

Transportation

- Transportation program available for guests.
- Valley Transportation Assistance program (ECO Pass) available at no cost to DHM associates.
- Maintain and encourage a “no idling” policy prohibiting, limousines, taxi cabs, buses and any delivery trucks from idling on property.